

FY2023 Continuum of Care Program NOFO **Announcement FY2023 CoC Program NOFO Released**

As Collaborative Applicant for the Northern Panhandle Continuum of Care (NPCoC), the City of Wheeling is announcing the release of the FY2023 Continuum of Care (CoC) Program Competition by the U.S. Department of Housing and Urban Development (HUD). A complete copy of the Notice of Funding Opportunity (NOFO) which governs the competition can be found at <https://www.grants.gov/web/grants/search-grants.html?keywords=hud%20coc>. Interested parties should read this NOFO in its entirety in conjunction with the CoC Program interim rule (24 CFR part 578) in order to ensure a comprehensive understanding of and compliance with all CoC Program requirements.

HUD's funding priorities for this year's competition are cited in the FY2023 NOFO. In consideration of the policy priorities established in this NOFO, and in conjunction with local priorities, this funding is currently used in the NPCoC for projects which provide centralized intake and assessment of people who are homeless, and local CoC planning duties. While HUD has not yet released the level of funding available to the NPCoC's geographic region during the FY2023 competition, this announcement contains estimates based on the funding levels of the FY2022 CoC Program. Updates will be made to this announcement as new information is released by HUD. Along with this announcement, the Collaborative Applicant will publicly post updates to its website at <https://www.wheelingwv.gov/>.

Renewal/Current CoC-Funded Projects

Two renewal projects currently exist in the NPCoC: permanent supportive housing and supportive services only. As indicated in the NPCoC Memorandum of Understanding, all previously funded renewal projects in good standing will be given priority in the review and rank process. In an initial review of renewal projects based on performance and local priorities, it has been determined that the renewal projects do not qualify for reallocation, as they are in good standing and continue to be the only projects of their type available in the NPCoC. The Review and Rank Committee will officially review and rank the renewals in September using the established scoring criteria that will be publicly released on the Collaborative Applicant's website at the time project applications are made available.

Opportunity for Bonus Projects

In FY2023, it is expected that HUD will make funding available to the NPCoC for new bonus projects, including an estimated \$94,045 for the DV Bonus. This estimated level of funding is based on the FY202 CoC Program funding levels. Available DV Bonus project types may include those described in the FY2023 NOFO at V.4.a.(4).

It is also expected that HUD will make funding available to the NPCoC for an estimated \$50,000 for the CoC Bonus. This estimated level of funding is based on the FY2022 CoC Program funding levels. Available CoC Bonus project types may include those described in the NOFO at V.4.a.(3). Dedicated Homeless Management Information System (HMIS) projects may only be applied for by the CoC's HMIS Lead. Similarly, Supportive Services Only for Coordinated Entry

projects may only be applied for by the existing agencies that are designated as the two CoC Coordinated Entry System access points.

Project Applicants may apply for the following NEW projects under the FY23 CoC NOFO:

1. Permanent Housing (PH), including Permanent Supportive Housing (PSH) and Rapid ReHousing (RRH). These project types include leasing (PSH), rental assistance (RRH), operations (PSH), and supportive services costs (PSH and RRH).
2. Homeless Management Information System. For a dedicated HMIS grant, the application must be from the HMIS Lead Agency (City of Wheeling) that will be the grant recipient.
3. Administrative Costs. Eligible administrative costs are detailed in Subpart D of the CoC Interim Rule. Administrative Costs may not exceed 7% of the total funding request.

NEW Eligible CoC Activities:

a. VAWA Costs Budget Line Item: Facilitating and coordinating activities to ensure compliance with [the emergency transfer plan requirement in 34 U.S.C. 12491(e)] and monitoring compliance with the confidentiality protections of [the confidentiality requirement in 34 U.S.C. 12491(c)(4)]. HUD has determined that this new eligible activity category is not subject to the CoC program's spending caps on administrative costs under section 423(a)(10), (11), and (12). This activity may be included in new project applications. It may also be added to eligible renewal projects through expansion or added to eligible renewal projects by shifting up to 10 percent of funds from one eligible activity to the VAWA costs line item.

b. Rural Costs Budget Line Item: Section 5707 of the James M. Inhofe National Defense Authorization Act for Fiscal Year 2023 (PL 117-263, December 23, 2022, 136 Stat 2395) amends section 423(a) of the McKinney-Vento Homeless Assistance Act to include activities that address barriers to transitioning families in rural areas to permanent housing and additional activities to increase capacity to address the unique challenges CoCs face when serving people experiencing homelessness in rural areas. HUD has determined that this new eligible Rural cost category may be included in new project applications or added to eligible renewal projects through expansion. HUD will publish a list of CoCs located in rural areas as defined in section I.B.2.b.(26) of FY23 CoC NOFO.

To fully adhere to and implement responsibilities listed in the *NPCoC Community Strategic Plan to End Homelessness* and the *NPCoC Memorandum of Understanding*, which includes maintaining CoC-wide matching practices, new project applicants will agree to apply for and receive funds as a sub-recipient of the City of Wheeling in the event new funding is approved through HUD. This decision was made with guidance from the Technical Assistance Center and in conjunction with HUD's preferences.

All applicants are encouraged to bookmark and continually check the [FY 2023 CoC Program Competition: Funding Opportunity Resource Page](#). Agencies intending to apply for this opportunity (as a new or renewal project) should read the FY2023 CoC NOFO in its entirety.

Letter of Intent

All project applicants applying for new bonus projects must submit a Letter of Intent (LOI) to Melissa Adams at Wheeling by emailing madams@wheelingwv.gov no later than August 18, 2023 at 5:00pm EST. All applicants must use the LOI Form attached to this notice for their submission. Submission of an LOI does not obligate the organization to submit a project application when the project application becomes available. The LOI is a non-binding expression of interest in which an organization will be approached to submit a full application to HUD; however, applicants who fail to submit an LOI by the August 18th deadline will be ineligible to submit an application for CoC Program funds during the FY2023 Competition.

Incomplete or late submissions will not be accepted after the August 18, 2023 5:00 pm EST deadline. Ensure you receive a delivery receipt that your LOI has been delivered by the deadline. To ensure you receive a delivery receipt, use the email function of requesting a delivery receipt with your submission. Applicants are also encouraged to call the Collaborative Applicant at Office: 304-234-3610. Cell: 304-551-2118. to confirm receipt. Any retraction of an LOI at any time must be conducted in writing by emailing Melissa Adams at madams@wheelingwv.gov using the same process as described above.

Review and Rank Process

As indicated in the Local Competition Deadlines Chart, the Review and Rank Committee will convene in September to review, rank, reject, or reduce project applications. All applicants who have submitted a project application will be notified of the selected date and time in advance of the meeting and must have a representative available virtually on the day of the review to answer potential questions from the NPCoC Review and Rank Committee. The established scoring criteria used by the NPCoC's Review and Rank Committee will be publicly released on the Collaborative Applicant's website at the time project applications are made available.

Important Considerations

All agencies applying for FY2023 CoC Program funding must be fully participating in the NPCoC and using the established Coordinated Entry System. Participation in the NPCoC is a HUD requirement for all funded agencies. If you are not a member of the NPCoC, please contact Melissa Adams at madams@wheelingwv.gov to obtain an introduction packet prior to the LOI deadline of August 18, 2023. Signed NPCoC Memorandum of Understanding and Conflict of Interest acknowledgment pages contained in the introduction packet must be returned with the LOI submission no later than August 18, 2023 at 5:00pm EST.

All agencies, if funded, must participate in the HUD-mandated HMIS or Comparable Database (if a DV provider). The NPCoC utilizes the WV Statewide HMIS ServicePoint and GWCH is the NPCoC HMIS Lead. All agencies must be willing to include a budget item for this expense in the application. Agencies funded under the CoC Program are responsible for participation in the HMIS and should contact the CoC Board Chair, rkonkoleski@helpingheroesinc.org, via email at for more information prior to the application deadline of August 29, 2023 at 11:59 pm EST.

Per the CoC Program interim rule, the CoC Administration Budget Line Item (BLI) is capped at 10 percent of other BLI subtotals, up to the amount in your project application. Recipients seeking reimbursement for administrative costs should review the CoC Program interim rule Section 578.59 which details the project’s administrative eligible costs. The recipient or subrecipient may use up to 10 percent of the total of non-CoC admin BLIs of any grant awarded under this part. The City of Wheeling may apply for administrative costs to conduct monitoring required by HUD and ensure compliance with recordkeeping and financial expenditures for the project.

Internal CoC Competition Deadlines

In adherence to provisions at 24 CFR 578.9, the NPCoC is implementing the following internal competition deadlines for the FY2023 Competition process. These deadlines are intended to meet the standards outlined in Section VII.B.2.g of the FY2023 NOFO. The NPCoC recognizes this local competition timeline is very short; however, these due dates are dictated by the deadlines established by HUD in the FY2023 NOFO and must be met in order for the CoC to receive maximum points on the Consolidated Application, which directly impacts the CoC’s ability to receive new bonus project funding.

Important NPCoC Local Competition Deadlines

DEADLINE ACTIVITY
<p>August 18, 2023 – 5:00 pm EST All applicants are required to submit their LOI https://www.wheelingwv.gov/bids. Applicants will receive a confirmation email from the system after applications have been uploaded.</p>
<p>August 19, 2023 <i>**Subject to HUD</i></p> <p><i>making available the project application in esnaps</i></p> <p>The NPCoC Collaborative Applicant will release the project application questions to applicants who have submitted a letter of intent by the August 18th deadline.</p>
<p>11:59 pm EST Applicants who have submitted a letter of intent to apply must submit their complete project application to Melissa Adams the City of Wheeling by emailing madams@wheelingwv.gov no later than 11:59 pm EST on August 29th for upload into esnaps. Ensure you receive a delivery receipt dated on or prior to the deadline as proof of submission.</p>
<p>September 1, 2023 Applicants must be available on August 30th between the hours of 9:00 am-5:00 pm EST to answer any questions from the NPCoC Collaborative Applicant as it pertains to the input of project application information into esnaps to</p>

ensure projects are uploaded by the August 31st deadline.

September 4, 2023 – 11:59 pm EST All NPCoC project applications are required to be submitted in full on esnaps at www.hud.gov/esnaps.com

September 8th

Scheduled Date TBA

The NPCoC Collaborative Applicant will poll the Review and Rank Committee to identify a date and time for the Committee to convene. The Review and Rank Committee will review and rank, reject, or reduce project applications on the selected date and time. Applicants who have submitted a project application will be notified of the selected date and time in advance of the meeting and must be available virtually on the day of the review to answer potential questions from the NPCoC Review and Rank Committee.

September 18, 2023 The NPCoC will notify all project applicants who submitted their project applications to the NPCoC, in writing and outside of esnaps, whether their project application will be accepted and ranked on the CoC Priority Listing or will be rejected or reduced by the CoC, no later than September 14, 2023.

September 28, 2023 The NPCoC Collaborative Applicant will post on their website, at least 2 days before the FY2023 CoC Program Competition application submission deadline, the CoC Application, including the attachments and the CoC Priority Listing. To notify community members and key stakeholders that the CoC Consolidated Application is available, the NPCoC Collaborative Applicant will email the NPCoC General Membership and post a notice on their Facebook page. Per the FY2023 CoC Program NOFO, no final review, Q&A, or approval is required once the CoC Consolidated Application is available on the Collaborative Applicant's website.

**Northern Panhandle Continuum of
Care FY2023 CoC Program Competition
Letter of Intent Form**

1. Applicant Agency: _____

2. Contact Information

Name: _____

Phone: _____

Email: _____

3. Is your agency applying for a bonus project?

Yes

No _____

If yes, select the type of bonus (DV or CoC) and indicate the project type

DV Bonus (If checked, select which project type)

Permanent Housing – Rapid Re-Housing

Joint Transitional Housing – Rapid Re-Housing

Supportive Services Only – Coordinated Entry

CoC Bonus (If checked, select which project type)

Permanent Housing – Permanent Supportive Housing

Permanent Housing – Rapid Re-Housing

Joint Transitional Housing – Rapid Re-Housing

Dedicated Homeless Management Information System (*Only available to CoC HMIS Lead*)

Supportive Services Only – Coordinated Entry (*Only available to organizations serving as existing CE System access points*)

4. *Renewals are only applicable to the CoC Collaborative Applicant who is the current sole recipient of CoC Program funds.* Select the type of renewal project that will be applied for during the FY2023 CoC Program Competition:

Permanent Supportive Housing

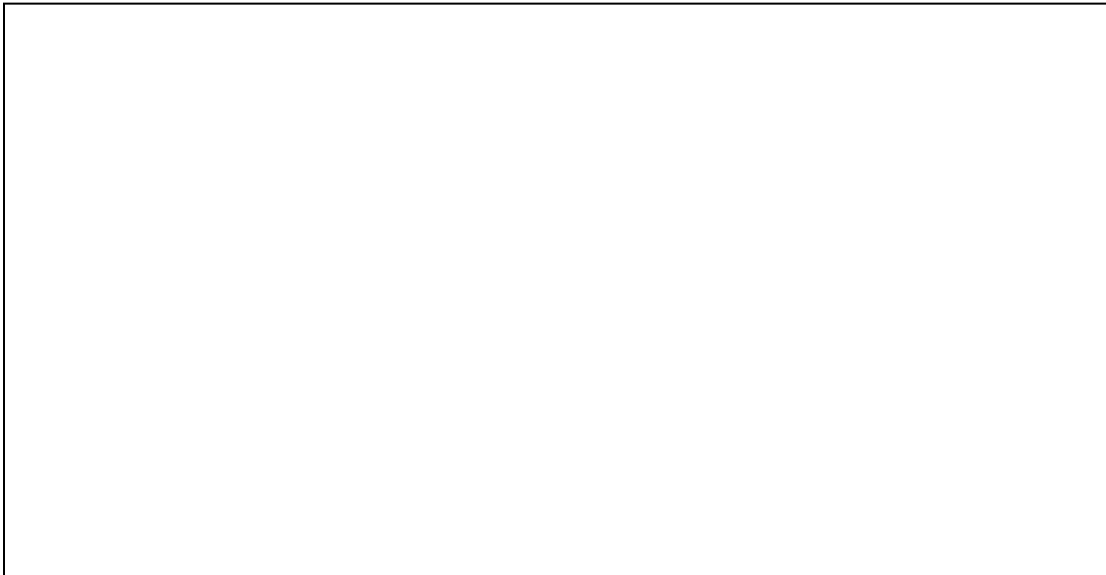
Supportive Services Only

CoC Planning

5. **Brief Project Description** – Describe the entire scope of the proposed project.

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed description of the project's scope.

6. **Strategic Plan Alignment** – Describe how the proposed project aligns with the NPCoC's Community Strategic Plan to End Homelessness.

A large, empty rectangular box with a thin black border, intended for the user to describe how the project aligns with the NPCoC's Community Strategic Plan to End Homelessness.

7. **HUD CoC and ESG Programs:** Does your agency currently operate a HUD CoC or ESG-funded Project?

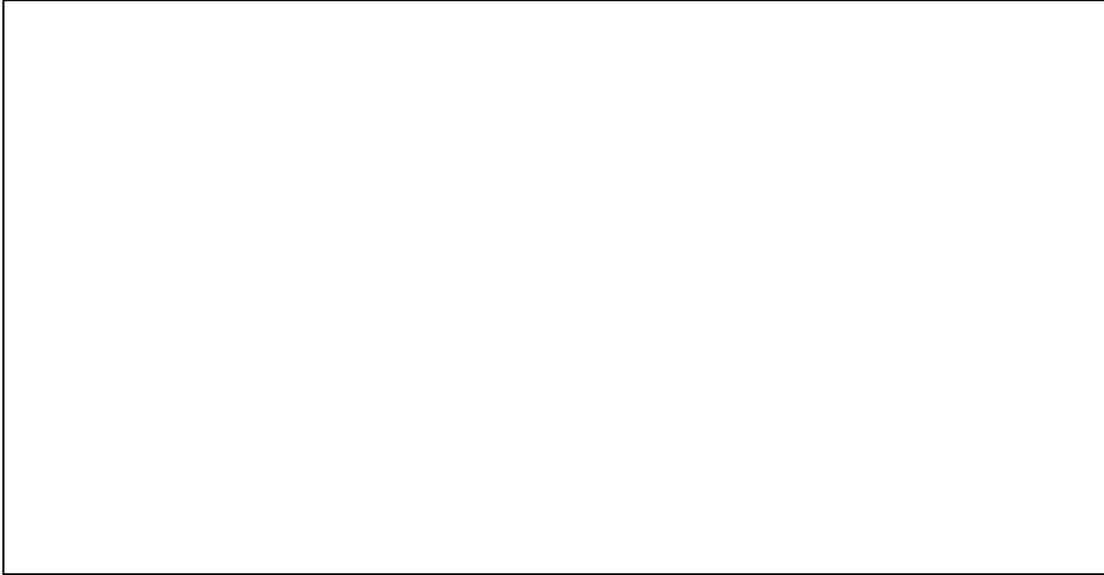
Yes

No

If Yes, please provide a description of your agency's current homeless service programs and coverage area:

8. **Applicant Experience** – Describe your agency's experience managing federal and/or state funding, operating projects under the *HEARTH Act definition of homeless*, and ensuring participants obtain and maintain housing. Please describe how your organization will successfully measure outcomes from your programming.

9. **Collaboration with CoC Lead Agency and Coordinated Entry** – Describe how your agency coordinates with the CoC Lead Agency and Coordinated Entry System to promote equal access to all housing and support programs throughout the CoC. If your agency currently lacks experience, describe how your agency will coordinate with the CoC Lead Agency and Coordinated Entry if funded.



10. **Match Requirements:** As stated in the NPCoC By-Laws, the NPCoC Board of Directors have the responsibility of ensuring proper documentation of Continuum of Care-wide matching funds. As a sub-recipient, your agency will be required to secure a 25% cash or in-kind match for all program components. Describe your agency's plan to secure match for all required program components, including how match will be gathered.

